

# Hillesley

PRIMARY SCHOOL



## **Admissions Policy**

**J. Pedley**

**For School Year 2018/2019**

**Updated September 2016  
Next Review Sept 2017**

*Aonia Synes*

## ADMISSIONS ARRANGEMENTS 2018/19

This policy on Admissions has been developed by the Governors of Hillesley C E Primary School who are the Admissions Authority of that school. It will apply to admissions from September 2018, for the school year 2018/2019.

It is intended that the local admissions process is as simple as possible for parents, and the Governors have consulted on their policy with the Local Authority and the Gloucester Diocese. The County Council as LA seeks to co-ordinate admissions and tries to arrange a common timetable to assist parents as much as possible. The Standard Number, (which is the number of pupils that Hillesley C E Primary School is prepared to admit, subject to demand) has been set at 8 in consultation with the Local Authority and in accordance with legislation regarding the maximum size of Infant class. The Governors can decline to admit children in excess of this number, in which case the parents would be able to make an appeal.

If a parent is considering sending their child to this school, and would like further information regarding the criterion for admission to Hillesley Primary, they should go to the school or LA website to view the Admissions Policy.

In accordance with County Policy, children will be admitted to school at the beginning of the school year (1st September) after their 4<sup>th</sup> birthday, without reference to ability or aptitude. This is called the Reception Year which is part of the Early Years Foundation Stage. Parents are advised that children are permitted to enter school in any of the 6 terms. A child has to attend school the term after their 5<sup>th</sup> birthday.

In accordance with the Local Authority guidance, parents will be advised of the offer of a place at the school at the end of the Spring Term before admission in the following September. All applications to the school will need to be made by the December preceding the September of entry.

The School acknowledges the updated advice from the Department of Education that occasionally, parents/carers of “summer born” children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. Parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year.

If there are more applications for admissions than places available, the following criteria for admission will apply in this order to decide on the children to admit:

- I. Looked After Children/Previously Looked After Children  
A 'looked after child' (1) or a child who was previously looked after but immediately after being looked after became subject to an adoption (2) child arrangements order (residency order) (3) or special guardianship order (4) .  
(1) A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.  
(2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and children's Act 2002 (see section 46 adoption orders).

(3) Under the provisions of section 12 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.

(4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. A child who lives in the historical Parish of Hillesley, Tresham and Alderley (map available in school). Distance will be measured in a straight line from the Ordinance Survey Address Point of the child's home address, (including flats) to a central point of the school, using the Local Authority's computerised measuring system, with those living closer to school receiving the higher priority.
3. A child who has a sibling who will be attending the school at the time of admission. The admission criteria for Community and Voluntary Controlled Schools offers a higher priority for children with siblings who will be attending the school (including Sixth Form where available) when the applicant child is admitted. For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application.
4. A child whose parents/guardians specifically request a Christian education.
5. A child who has particular authenticated medical reasons appertaining to the school. The school will need to be provided with medical evidence from a doctor that explains why Hillesley Primary is the **only** school that can meet the child's medical condition. The written statement from the doctor must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the school. As Hillesley is a voluntary aided school the Governing Body will decide if the child can be offered a place. Social needs, such as a child wanting to attend the same school as friends, or attend a school near to where relatives live are not to be considered as medical needs.

In the event of over subscription in the above criteria, places will be allocated by closest proximity to the school, measured in a straight line from the school's Ordinance Survey Address Point, as the route dictates.

In the very unlikely event of a tie-break in the event that two or more children have the same distance measurement, and equally meet the criteria described in no 4, (*i.e. In the event of a tie between two or more children when applying the above tie-break*) where there are not enough places available to offer all children a place at the school, a lottery will be held by the Governing Body to allocate the remaining places.

In accordance with legislation, the Governors will not refuse to admit a child because he or she is thought to be potentially challenging, or on the grounds that the child ought first to be assessed for a Statement of Special Education Needs (EHC (Education Health Care plans)).

The date order in which applications are received does not affect the over-subscription criteria and all applications for admissions will be judged following the deadline for application.

The Code of Practice published by the DfE regarding the procedure for Appeals regarding admission is adhered to by the Governors of Hillesley C E Primary School.

September 2016

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**Timetable for 2018/2019**

Applications from parents to be received by 15<sup>th</sup> January 2018.

Allocation of places made by 16<sup>th</sup> April 2018

Appeals to be received by 30<sup>th</sup> April 2018

Appeals hearings June - July 2018

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**Date Approved:** 22 September 2016

**Review Date:** 1 September 2017