

Hillesley C.E.V.A. Primary School



EXCLUSION Policy

Mrs Pedley

2015

Next Review – 2018

Introduction

This policy needs to be considered in conjunction with the school's behaviour policy. Exclusion is a last resort and all other possible steps will be taken to avoid exclusion. However, if a child's behaviour presents a serious deviation from acceptable behaviour and/or the behaviour has put the child's other children or staff at serious risk of harm or injury then exclusion will be necessary.

Internal Exclusions – If a pupil's behaviour is such that it is impossible for them to remain in the classrooms with the other children, then that child will be removed from the classrooms and continue with their work in the Head Teacher's office. In certain instances the child may, after a period of time, be returned to the classroom. If the pupil's behaviour does not improve the parents will be contacted.

Fixed-term and Permanent Exclusions

Only the Head Teacher (or Acting Head Teacher) has the power to exclude a pupil from school. The Head Teacher may exclude a pupil for one or more fixed periods, for up to 45 days in any one school year. The Head Teacher may also exclude a pupil permanently. It is also possible for the Head Teacher to convert fixed-term exclusion into a permanent exclusion, if the circumstances warrant this.

If the Head Teacher excludes a pupil, s/he informs the parents immediately, giving reasons for the exclusion. At the same time, the Head Teacher makes it clear to the parents that they can, if they wish, appeal against the decision to the governing body. The school informs the parents how to make any such appeal.

The Head Teacher informs the LA and the governing body about any permanent exclusion, and about any fixed-term exclusions beyond five days in any one term.

The governing body itself cannot either exclude a pupil or extend the exclusion period made by the Head Teacher.

The governing body has a discipline committee which is made up of between three and five members. This committee considers any exclusion appeals on behalf of the governors.

When an appeals panel meets to consider exclusion, they consider the circumstances in which the pupil was excluded, consider any representation by parents and the LA, and consider whether the pupil should be reinstated.

If the governors' appeals panel decides that a pupil should be reinstated, the Head Teacher must comply with this ruling.

The Head Teacher keeps a record of any pupil who receives a fixed-term exclusion, or who is permanently excluded.

It is the responsibility of the governing body to monitor the rate of exclusions, and to ensure that the school policy is administered fairly and consistently.

The governing body reviews this policy in conjunction with the behaviour policy every three years. The governors may, however, review the policy earlier than this, if the government introduces new regulations, or if the governing body receives recommendations on how the policy might be improved.

Date for full implementation 2015

Date for review 2018